

Powell River Public Library Board of Trustees Meeting

September 9, 2024, 4:00 pm

First Credit Union Community Room, Powell River Public Library

AGENDA

1. **Adoption of Agenda** 4:00

2. **Consent Agenda** 4:05

- a) Library Board Meeting minutes, July 8, 2024
- b) Income statement and cash flow statement to August 31, 2024
- c) Performance Measures, August 2024
- d) Friends of the Library Board minutes June 11, 2024
- e) Joint Accessibility and Inclusion Committee minutes July 19, 2024

3. **Correspondence - NONE**

4. **New Business**

a) 2025 Budget - R. Burbank

Written report and budget summary describing financial plans for 2025.

Recommendation THAT the Board approve the 2025 budget as presented.

Or Approve with amendments.

b) Cafe services in the library – R. Burbank

Written sample of a request for proposals provided for discussion and direction. Chief librarian is seeking approval in principle and legal expenses up to \$4,000 for review of an RFP and any subsequent contract.

Recommendation THAT the Board approve the pursual of cafe services in the library, and legal expenses up to \$4,000 by the end of 2025 for review of a request for proposals and any subsequent contract.

c) Enhancement grant proposal for further spending – R. Burbank

Written proposal for approval. Quiet spaces have been requested by the public.

Recommendation THAT the Board approve spending of \$18,200 from the Enhancement Grant to purchase a soundproof study pod.

d) Room Rental Policy review – R. Burbank

Written report for discussion.

Recommendation THAT the Board approve the revision of the Room Rental Policy as presented.

5. Reports

4:20

- a) **Accessibility Plan, status report September 2024– R. Burbank**
- b) **Programming and collections report – M. Williams**
- c) **Chief librarian’s report – R. Burbank**

Reporting on June 2024 activities, projects, news and safety for June-August.

6. Old Business - NONE

Motion to go In Camera: Moved by Trustee _____, seconded by Trustee _____ that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under Section 90(1) (c) labour relations or other employee relations; (d) the security of the property of the municipality; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

7. Questions from the Public (five minutes)

Next Regular Meeting: Monday, October 21, 2024, at 4:00 pm