

**Friends of the Library Board Meeting**  
**September 12, 2023**  
**11:00 a.m.**

Attendees: Brownie, Julie, Jacquie, Joyce, Jose, Maureen, Lynda  
Becky (at 11:50)

**Agenda**

1. Adoption of June 13, 2023 minutes. Moved by Brownie. Seconded by Julie. Carried.

2. Updates/business arising from minutes

a) Brownie reported that July and August were busy with a garage sale, 3 night markets and 3 book sales. The book cube had one side with 25 cent books which sold well. See treasurer's report for proceeds. More non-fiction books are needed.

A couple of people are needed to monitor the book cube. Jose and Brownie have two people in mind who may be interested and willing to volunteer.

b) Facebook access is available to Brownie, Jacquie, Maureen, Mark and Becky

3. Treasurer's Report - attached

Julie was pleased to report that this month's income was \$862.35. Total in the bank account is \$8033.13 with \$452 of that in chequing. She recommends that book cube money this month go into chequing.

4. Library news from Rebecca

a) The library board has had 2 meetings regarding an accessibility plan. More focussed work toward accessibility will soon be visible.

b) August was busy with over 11000 users. Lee Anne has created a poster tracking library usage that can be available at the AGM. Circulation was good.

c) ACTION: Becky will check with Sonia and Mel to confirm that they are available to make a presentation at the AGM.

5. Date and information for AGM (last year was November 30th)

Current board members wishing to be elected for another year are PR Brown, Jacquie Donaldson, Julie Thorne, Jose Rodgers and Joyce Furness.

ACTION: Jacquie to check if **Wednesday, Nov 29<sup>th</sup> at 6:30** would work for 2023 AGM and if so, will book the room.

Notice to Members needs to go out by **October 29<sup>th</sup>**. ACTION: Lynda to use 2022 notice to members as a template and send to Jacquie for edits.

ACTION: Jacquie to create an agenda similar in format to the 2022 AGM agenda.

ACTION: Jacquie to post a call out on Facebook for people with social media savvy and to promote involvement on the board.

Plans for the AGM include a report from Jacquie, an update from Brownie and Jose about book sales and the cube, the treasurer's report from Julie and a

presentation from Sonia and Mel. A membership table will be located at the front door where memberships will be checked. Also at the front will be a book sales table with a well-curated selection. No finger food will be provided due to the possibility that covid restrictions might have to be considered.

## 6. New business

a) Cognitive care kits. Maureen reported that 2 kits have been in circulation thanks to Natalie Porter who took the money out of her budget to stock and prepare the kits. Maureen would like to assist with the 3<sup>rd</sup> kit which would cost \$500 maximum. MOTION: Moved by Maureen and seconded by Brownie that \$500 be designated for a middle stage cognitive care kit. Carried.

Becky confirmed that the \$500 can come out of funds already donated. She asked for a full list of components of the 3<sup>rd</sup> kits. Maureen will go over the lists to confirm what is needed.

b) Tote bags. The service desk has received a few inquiries about these. After discussion the board decided not to continue ordering the canvas totes.

c) Newsletter – ACTION: Jacquie will flesh out several topics of interest. First draft will go to board members for proofreading. Jose suggested that we have colourful hard copy handout in the cube and at the front desk. Joyce offered to do an illustrative picture.

d) Appointing new secretary. Lynda Harris will be moving to Vancouver Island. Joyce Furness has agreed to take this position.

7. Next Meeting: **Tuesday, Oct 24 at 11:00**. ACTION: Jacquie will ask front desk to book a meeting room.

Meeting Adjourned at 12:25 p.m.

Minutes submitted by Lynda Harris