

Minutes of the Powell River Public Library Board meeting held in the First Credit Union Community Room, Public Library, 100-6975 Alberni St. at 4:03 pm.

Trustees Present: **Rod Wiebe, Chair**
 Earl Almeida
 Amanda Zaikow
 Clay Brander
 Lauren Diemer
 Trina Isakson
 Selina Smith

Trustees Absent: **Myta Blacklaws**
 Amanda Price
 Paddy Treavor

Also Present: **R. Burbank, Chief Librarian**
 J. Lefort, Recording Secretary

1. Adoption of Agenda:

Moved and seconded that the agenda for the May 8, 2023 meeting be adopted.

CARRIED **4:03**

2. New Business

- a) Draft 2022 Audit Final Report prepared by BDO Canada LLP – Brian Szabo, BDO, Inc.**

Brian Szabo of BDO Inc. presented the independent audit process and requirements.

- b) Draft 2022 Financial Statement prepared by BDO Canada LLP – Rebecca Burbank**

Moved and seconded that the draft 2022 Financial Statement be approved as prepared by BDO Canada LLP, with the removal of the transfer to reserves.

CARRIED **4:41**

- c) Statement of Financial Information 2022 – Rebecca Burbank**

Moved and seconded that the 2022 Statement of Financial Information be approved as presented.

CARRIED **4:47**

- d) Tangible Capital Asset Policy review – Rebecca Burbank**

Moved and seconded that the revision to the Tangible Capital Asset Policy be approved as presented, to revise the timeline of amortization to reflect use in the year of acquisition and align the language with the audit language.

CARRIED

4:50

3. Consent Agenda

- a) Board Meeting Minutes, April 17, 2023
- b) Income statement and cash flow statement to April 30, 2023
- c) Performance Measures, April 2023
- d) Programming Report, April 2023

Moved and seconded that the consent agenda be adopted.

CARRIED

4:51

4. Correspondence – NONE

5. Reports

- a) **Chief Librarian’s Report – Rebecca Burbank**

The Chief Librarian presented updates on the carpet project, foot traffic, privacy plan and accessibility.

6. Old Business – NONE

7. Motion to go In Camera

Moved and seconded that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under section 90(1)(c) labour relations or other employee relations.

CARRIED

5:00

8. Questions from the Public – NONE

Date of Next Regular Meeting: Monday June 12, 2023 at 4:00 pm.

Prepared by: Jessica Lefort, Recording Secretary