

Friends of the Library Board Meeting

March 14, 2023

11:00 a.m.

Attendees: Jacquie Donaldson, Maureen Tierney, PR Brown, Joyce Furness, Julie Thorne, Lynda Harris, Rebecca Burbank, Natalie Porter, Jose Rodgers

Agenda

1. Adoption of February 15th, 2023 minutes. Moved by Lynda and Seconded by Jacquie. Carried.
2. Library Wish List. Jacquie and Becky presented the following items or projects to be considered for funding by FoTL.
 - *Victor Readers - Books on Wheels Service. Homebound patrons need more assistance handling audio books technology. Library now has 6 Daisies - formatted discs which have a dedicated player with buttons that are easy to handle. Lending time is 1 month or longer. Library would like to purchase 2 more at \$500 each.
 - * Maker Space - has one counter and storage. It is a highly used space especially for after school activities. Proposed is another counter on the other side of the space. Cost: approx. \$3000
 - * Cricut machine. Would help Sonia - with cutting and prep of paper, cardboard, vinyl, stickers. Cost: \$1000 would be at the high end. Check Website.
 - * French language kits. Sonia has created story box kits and would like to add a few in French. Kits have picture books, puppets, songs, poems. Cost: \$400 to build 1 French language resource kit.
 - * French Story Book Walk - large, laminated picture book pages. Pages are posted along a trail. Cost: \$500
 - * Computer(s) for the Maker Space. Cost: \$5000 for 3.
 - * More art for the storybook room (a lower priority).
 - * The Teen room is looking shabby. Improvements would need to be priced before this project could be considered.
 - * Author fees. Bringing in an author again. No one in mind right now. Some fees are honorariums, some are contracts. Cost: \$50 to \$1000 for one event.
3. Closure - the Library will be closed March 27-28 for carpet replacement. Will impact book donation day on the 27th. The Board decided to include donation day with its Spring Book Sale on March 25th.
ACTION: Jacquie will post the date change on Facebook.
4. Better World Books – Natalie reported that the library has received a cheque of \$337 US or \$460 Cdn which represents many boxes of books sent by FoTL.
ACTION: Natalie to investigate purchasing new books via BWB rather than Amazon.

5. Discussion of Cognitive Care Kits. Jacquie opened the discussion which addressed the following:

- We don't have an Alzheimer's society here. Liaison is in Vancouver.
ACTION: Maureen would be in contact with the AS liaison if we go ahead.
- Materials lists are already established. We will have videos.
- Training - Maureen said that someone from the Alzheimer's Society would come to train staff.
- Housing needs to be in the library. Kits needs to be behind the counter, not out for the public. Becky felt that these could be accommodated.
- Marketing and publicity. Becky said that the library would promote the kits and asked that Friends also share on social media and with Four Tides Hospice.
- Maintenance and upkeep. Who would do this? Library is unionized so Friends cannot help with this. Could we make photocopies of workbooks rather than putting the originals in the box?
- Could kit borrowing be established so that there can be circulation to more people? Kits could have non-consumables but a user could be given a 'gift' from Friends with photocopies of puzzles etc.
- Mark and Sonia may have some ideas.
- ACTION: Add Cognitive Care Kits to next meeting agenda to give Maureen time to talk with Natalie and Becky.
- Becky indicated that there is strong support for this project.

6. Update from Seedy Saturday:

Brownie reported that attendance was a bit thin but two thirds of the books were sold for a total of \$150. Very encouraging was the gain of 5 new memberships. Library received rave reviews from visitors to the table and many fliers were taken.

7. Treasurer's Report

- Julie reported \$436.88 inflow from book cube, memberships, interest.
Costs: \$160.99 for AGM filing, bylaws and a stepladder.
- Setting up etransfer so that members have that option when renewing their membership. Julie moved that we set up etransfer at First Credit Union. Seconded by Jacquie seconded. Carried.
- Taxes: We are receiving interest on our account which might be taxable.
ACTION: Julie will follow up with tax return folks after tax time.
- Safe storage for financial records. FoTL would require a space large enough for a Bankers box.
ACTION: Jacquie will check back with Becky.

8. Storage area update

Jose thanked FoTL for the stepladder which was an immense help in cleaning up the storage area. Many thanks to Jose and Joyce for the hours this took.

9. Little Libraries update

Brownie has followed up with Megan. Mall boxes look much better. No response about HIVE. Music academy now has its own LL.

ACTION: LH to work with Jose to build a box for Jose's House.

10. Friends' picks - board members are encouraged to recommend a book for the book cube.

11. Next meeting: **Wednesday April 12th at 11:00**

Meeting Adjourned: 12:20 pm

Minutes submitted by Lynda Harris