

Minutes of Friends of the Library Board Meeting
February 15, 2023
11:00 a.m.

Attendees: Julie Thorne, Jose Rodgers, Jacquie Donaldson, Maureen Tierney, Joyce Furness, Lynda Harris

Jacquie called the meeting to order at 11:05 a.m.

1. Adoption of January 13, 2023 minutes. Moved by Julie, seconded by Jacquie. Carried
2. Updates/business arising from minutes
 - a. Library needs
 - i. Action: Jacquie to contact Becky re Library needs
 - b. Grant application process re Cognitive Care Kits. Maureen reported that she is still waiting to hear from two potential supporters. To date there hasn't been a response from the man affiliated with Brookfield. She also sent info to the United Way. Their board meeting is at the end of Feb.
 - c. Cognitive Care Kits: Maureen suggests we start with one set of Cognitive care kits which would include one for each stage: beginning, middle and late.
Action: Jacquie to discuss kits with Becky before the end of February.
Action: Maureen to send board members the list of kit ingredients.
 - d. Societies Act payments need to be confirmed. Maureen will check receipts at home and confirm with Julie. Hard copies of documents can be printed once everything is posted online.
3. Treasurer's Report (attached)
 - a. Julie reported that the January deposits were considerably higher compared to December.
 - b. Storage of archival records – Action: Jacquie will ask Becky if the Library has a locked storage suggestion for Friends' Financial papers. Action: Julie to give Lynda copies of unscanned year end reports to scan and upload to google drive.
4. Book Cube update – Jose wondered how sales this year compare with last. January 2023 is up considerably. Action: Jose to meet with Brownie to come up with a sale date in March.

5. Little Libraries update – Jacquie/Joyce toured several of the LLs. Most were in good shape. Action: Jacquie to ask Brownie to resend LL list to board members and will take some books to stock the LL inside the mall. Action: Maureen to check with United Way to see if they are looking after the mall's LL.
 - a. Music Academy bookshelf: Maureen suggested that we buy a shelf if needed.
 - b. Springtime Nursery: Action: Jose and Maureen to pull out several gardening books to take to Springtime as they are thrilled to welcome the Little Library to their store.
 - c. Farm shop at Duncan and Manson: Action: Maureen will ask if they would like a donation of animal husbandry books.
6. Membership
 - a. Action: Lynda to send Maureen the spreadsheet.
 - b. Action: Lynda to send a renewal reminder to membership.
7. Other
 - a. Seedy Saturday will be held March 11th from 10 to 3.
 - b. February Q&A Living Article – Action: Lynda to send a note to members to check out the great article about Friends of the Library.
 - c. Ladder for storage room. Jose moved that we buy a ladder for around \$50, Maureen seconded. Carried.
 - d. Work party to organize storage area: Friday, Feb 24th at 10.
Action Team: Jose, Maureen and Joyce
 - e. Jacquie received a message from a young woman who wants to be involved. Action: Jacquie to follow up with her.

Next meeting: **Tuesday, March 14th at 11:00**

Meeting Adjourned: 12:15 p.m.

Minutes by Lynda Harris