

## **Powell River Public Library Board of Trustees Meeting**

Nov 14th, 2022, 4:00 pm

First Credit Union Community Room, Powell River Public Library

### **AGENDA**

1. Adoption of Agenda 4:00
2. Consent Agenda 4:05
  - a) Board Meeting Minutes, October 17, 2022
  - b) Board Meeting Minutes, Special, October 24, 2022
  - c) Financial Reports to October 31, 2022
  - d) Performance Measures, October 2022
  - e) Events and Programs, October 2022

3. Correspondence - NONE

4. Reports 4:10

- a) Chief Librarian's Report – R. Burbank

Reporting on September activities, projects and news.

5. New Business

- a) Insurance addendum to lease agreement

Update to lease agreement required in light of a change to insurance policies held by the Library and requirements from the City of Powell River. Substantial changes include carriers and administrative responsibilities.

- b) Signing authority

Recommend appointing signing authority to replace outgoing Trustee, Chloe Smith.

- c) Code of Conduct

Chief librarian recommendation, policy committee review existing language.

6. Old Business

- a) Trustee appointment process

Procedure for selecting applicants to recommend to local government for appointment.

7. Questions from the Public (five minutes)

Next Regular Meeting: Monday, January 9, 2023 at 4:00 pm