

Minutes of the Powell River Public Library Board meeting held in the First Credit Union Community Room, Public Library, 100-6975 Alberni St. at 2:45 pm.

Trustees Present:

R. Wiebe, Chair
A. Hunter
J. Jenkins
S. Smith
P. Treavor

Trustees Absent:

C. Brander
C. Smith, Vice Chair
R. Southcott
A. Zaikow

Also Present: **R. Burbank, Chief Librarian**

Territorial acknowledgement offered by the Chair.

1. **Adoption of Agenda:** Moved and seconded that the agenda for the September 12, 2022 meeting be adopted.

CARRIED

2. **Consent Agenda:** Moved and seconded that the Board adopt the consent agenda.

CARRIED

- a) Board Meeting Minutes July 11, 2022
- b) Financial Reports to August 31, 2022
- c) Performance Measures, August 2022
- d) Events and Programs, July and August 2022

3. **Correspondence - NONE**

2:55

4. Reports

- a) **Chief Librarian's Report – Rebecca Burbank**

Presented verbal report regarding programs, monthly statistics and financial position.

5. New Business

- a) Trustee succession planning – R. Wiebe

Board Chair, Rod Wiebe is able to hold a seat on the Board for one more year as per the Library Act. The benefits of stepping down from the role of Chair so that there can be a

year of overlap with the incumbent were discussed and encouraged.

b) Budget 2023 – R. Burbank

Verbal presentation of current service levels and budgetary impacts. Management recommends budgeting 2023 with the same service levels as 2022. Discussion around the breadth of services. No requests from the Board to adjust service levels.

c) Canadian Library Month, October 2022 - R. Burbank

Moved and seconded that the Board direct staff to send a letter to the qathet Board of Directors and Mayor and Council of the City of Powell River requesting that October 2022 be proclaimed Library Month.

CARRIED

This proclamation will draw attention to the services that libraries deliver to their communities. The letter will also thank the local governments which supported the advocacy work in Spring 2022 aiming to increase Provincial funding to libraries in an ongoing way.

d) Strategic initiatives fund, ABCPLD – R. Burbank

The Association of BC Public Library Directors plans to engage a government relations consultant to provide the Partners with expertise to increase Provincial funding. The work of the Library Partners (ABCPLD, BCLTA, BCLA) to date has resulted in significant one-time funding to libraries. The advocacy would be strengthened by bringing a government specialist into the project. The work of this team has resulted in over \$57,00 in direct, one-time funding to PRPL in the past three years.

Moved and seconded to approve dispersing \$2,000 from the general reserve to the Association of BC Public Library Directors to support the advocacy initiative.

CARRIED

e) Board Recruitment Procedure – R. Burbank

Overview of the practice being updated, presented verbally, no change to policy recommended at this time. Trustees wishing to renew for another term are welcome to do so through wither the City of Powell River or the qathet Regional District depending on their place of residence. The Library Board will review all applications and provide recommendations to the two local governments. 3:33

6. Old Business

a) COVID-19 relief grant budget

Written report presented for approval. Spending to include facilities upgrades, collection diversification, pilot program of employee benefits, accessibility support and connectivity

support. Grant requirements do not have a term on spending though a report on spending is due to the Province in March 2023.

Moved and seconded that the COVID-19 Relief Grant budget be approved as written.

7. Questions from the Public – NONE

3:44

8. Motion to go In Camera: Moved by Trustee Selina Smith, seconded by Trustee Paddy Treavor that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under Section 90(1)(c) labour relations or other employee relations; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

Meeting Adjourned

4:11 pm

Date of Next Regular Meeting: Monday, October 17th, 2022 at 4:00 pm.

Prepared by: Rebecca Burbank, Chief Librarian