

Minutes of the Powell River Public Library Board meeting held in the First Credit Union Community Room, Public Library, 100-6975 Alberni St. at 3:01 pm.

Trustees Present:

- C. Brander**
- C. Smith, Vice Chair (left 3:58 pm)**
- S. Smith**
- R. Southcott (arrived 3:28 pm)**
- R. Wiebe, Chair**
- A. Zaikow**

Trustees Absent:

- A. Hunter**
- J. Jenkins**
- P. Treavor**

Also Present: **R. Burbank, Chief Librarian**

Territorial acknowledgement offered by the Chair.

- 1. Adoption of Agenda:** Moved and seconded that the agenda for the July 11, 2022 meeting be adopted with one addition. That the minutes of the May 25, 2022 meeting be added to the Consent Agenda as item d).

CARRIED

- 2. Consent Agenda:** Moved and seconded that the Board adopt the consent agenda.

CARRIED

- a) Board Meeting Minutes June 15, 2022**
- b) Performance Measures, May 2022**
- c) Events and Programs, May 2022**
- d) Board Meeting Minutes May 25, 2022**

- 3. Correspondence**

3:05

- a) 2022 Public Library Grants Award Letter dated June 29, 2022 from Mari Martin, Director, Libraries Branch, Ministry of Municipal Affairs.

Provincial annual grant funding notice, grant award amounts are the same as 2021 and total \$91,174.

Per capita Operating Grant - \$56,611

Resource Sharing Grant- \$2,522

BC OneCard Grant - \$11,000

Equity and Literacy Grant - \$21,041

4. Reports

a) Chief Librarian's Report – Rebecca Burbank

Presented written report regarding health and safety incidents since January 2022.

5. New Business

a) COVID-19 relief grant budget

Written draft budget presented for discussion regarding the COVID Relief and Emergency Preparedness Grant from Province. The Powell River Public Library received \$42,407.84 in Provincial one-time funding to be used to support COVID-19 relief and recovery and emergency planning. Proposed spending includes and Indigenous capsule collection, improved employee family assistance program, RFID inventory device, funding for general accessibility support and general connectivity improvements.

a) Regular Board meeting schedule

Discussion of whether the current time, date and frequency are most effective. Need for assessment of regular time and date and whether there is a need for both August and December meetings.

b) Board Recruitment Procedure

Overview of the Board Policy, statutory limits and current Trustees' terms. Verbal report regarding the practice being updated, no change to policy recommended at this time. Presented for discussion.

c) Bullying and Harassment Policy – R. Burbank

Written policy presented for discussion. There are no changes noted from WorkSafe BC and no changes recommended by the Chief Librarian at this time. No changes to the Policy proposed.

3:42

6. Old Business - NONE

7. Questions from the Public – NONE

3:44

8. Motion to go In Camera: Moved by Trustee Selina Smith, seconded by Trustee Chloe Smith that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under Section 90(1)(c) labour relations or other employee relations; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

Meeting Adjourned

4:02 pm

Date of Next Regular Meeting: Monday, August 8th, 2022 at 3:00 pm.

Prepared by: Rebecca Burbank, Chief Librarian