

Minutes of the Powell River Public Library Board meeting held remotely via MS Teams at 3:01 pm.

Trustees Present:

R. Wiebe, Chair
C. Brander
C. Smith (arrived 3:20)
S. Smith
R. Southcott
A. Zaikow

Trustees Absent:

A. Hunter
J. Jenkins
P. Treavor

Also Present:

R. Burbank, Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the November 8th, 2021 meeting be adopted.

CARRIED

2. **Consent Agenda:** Moved and seconded that the Board adopt the consent agenda.

CARRIED

- a) **Minutes of the Board Meeting, October 18th, 2021**
- b) **Financial Reports**
- c) **Performance Measures**
- d) **Events and Programs**

3. **Correspondence - NONE**

4. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

Navigating the restoration of library services within the restrictions of the Provincial Health Orders has been challenging. Procedures are subject to change and library specific guidance for interpretation of the Order is not provided by the Province.

Conversations with Lift are ongoing regarding the re-opening of the Nook in the Library. Current Orders do not prevent this. The Lift Board has confirmed that their goals for operation of the Nook are not solely monetary. Providing work experience to new and young workers is the primary aim. The Nook will be supported by a full commercial kitchen at the Community Resource Centre. Staff structure and business plan are not yet finalized. A review of the

contract will likely come to the Board in the new year.

Staff level discussions with the Tl'amin Nation are ongoing and positive. Great, common goals have been identified, such as early childhood literacy, and a presentation for Council is in the works.

5. New Business

- a) Capital technology replacement budget

Moved and seconded that the Board direct staff to utilize reserve funds as needed, to purchase two Watchguard 370 devices, costing up to \$9,700 by the end of 2021.

CARRIED

- b) Board positions expiring December 31, 2021.

Moved and seconded to recommend to City Council that Trustees Chloe Smith and Paddy Treavor, be reappointed to the Powell River Public Library Board of Trustees.

CARRIED

Moved and seconded to recommend to the qathet Regional Board of Directors that Trustee Selina Smith be reappointed to the Powell River Public Library Board of Trustees.

CARRIED

Discussion regarding the Library Act requirement for public posting prior to appointment and reappointment of trustees. City staff recently noted that this requirement varies from current practice. City staff will work with staff at the qathet Regional District in the Spring to determine a new process with input from the Chief Librarian. Procedure which includes the recommendations of the Library Board are preferred and would benefit the library.

6. Old Business - NONE

7. Questions from the Public - NONE

3:23

- 8. Motion to go In Camera: Moved by Trustee C. Smith, seconded by Trustee R. Southcott that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under Section 90(1)(c) labour relations or other employee relations. (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

Meeting Adjourned

3:24 pm

November 8th, 2021
Minutes

Powell River Public Library Board

Date of Next Regular Meeting: Monday, December 13th, 2021 at 3:00 pm.

Prepared by: Rebecca Burbank, Chief Librarian