

Minutes of the Powell River Public Library Board meeting held remotely via MS Teams at 3:02 pm.

Trustees Present:

**C. Brander
C. Smith
S. Smith
R. Southcott
P. Treavor
R. Wiebe, Chair
A. Zaikow**

Trustees Absent:

**A. Hunter
J. Jenkins**

Also Present:

R. Burbank, Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the June 14th, 2021 meeting be adopted.

CARRIED

2. **Consent Agenda:** Moved and seconded that the Board adopt the consent agenda.

CARRIED

- a) **Minutes of the Board Meeting, May 10th, 2021**
- b) **Minutes of the Board Meeting, April 12th, 2021**
- c) **Financial Reports**
- d) **Performance Measures**
- e) **Events and Programs**

3. **Correspondence**

- a) Letter from Linda Greenan, Manager of Financial Services, qathet Regional District dated April 1, 2021. RE: Powell River Library 2021 Operating Grant.
- b) Letter from Adam Langenmaier, CFO, City of Powell River dated April 21, 2021. RE: 2020 [sic] Annual Budget Funding -- Powell River Public Library.

4. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

May results included the completion of the annual financial reports, complicated by the flood clean up. Staff have seen continued activity at the Pop Up library, including browsing of the accessible collection and access to a public computer and scanning. Virtual programming

has continued and Summer Reading Club 2021 is gearing up for a grab-and-go kit for 100 children plus virtual resources for many more.

5. New Business - NONE

6. Old Business

a) 2020 Reserve Contribution

Moved and Seconded THAT \$100,000.00 from the Reserve Fund be allocated to the Capital Asset Reserve Fund.

CARRIED

Discussion around the need for a strong Capital Asset Reserve Fund to ensure that the facility is maintained well and that the annual capital budget is reduced.

7. Questions from the Public - NONE

Meeting Adjourned 3:33 pm

Date of Next Regular Meeting: Monday, July 12th, 2021 at 3:00 pm.

Prepared by: Rebecca Burbank, Chief Librarian