

Minutes of the Powell River Public Library Board meeting held remotely 3:04 pm.

**Trustees Present:**

**C. Brander  
C. Smith  
S. Smith  
R. Southcott  
R. Wiebe, Chair**

**Trustees Absent:**

**A. Hunter  
P. Treavor**

**Also Present: R. Burbank, Chief Librarian**

- 1. Adoption of Agenda:** Moved and seconded that the agenda for the January 11<sup>th</sup>, 2021 meeting be adopted with the following modifications. New business e) City of Powell River resident appointment to the Library Board and f) qathet Regional District resident appointment to the Library Board, shall be removed from the agenda.

Add item 7 to the agenda:

Motion to go in camera: Moved by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED**

- 2. Consent Agenda:** Moved and seconded that the Board adopt the consent agenda.

**CARRIED**

- a) **Board Meeting Minutes December 14<sup>th</sup>, 2020**
- b) **Financial Reports**
- c) **Performance Measures**
- d) **Events and Programs**

- 3. Correspondence - NONE**

- 4. Reports**

- a) **Chief Librarian's Report – R. Burbank**

Funding from qathet Community Justice enabled the growth of the Children's Multilingual Collection. This collection added several new language and doubled the number of titles. The connectivity project has also been completed, access to the wireless public network is possible from a larger area and has greater bandwidth.

**b) Restoration of library services – R. Burbank**

No changes made to service levels since the December report.

**5. New Business**

**a) Elections for Chair and Vice Chair**

Rod Wiebe elected to the position of Chair and Chloe Smith to the position of Vice Chair, both by acclamation.

**b) Appointment to committees**

This item will be brought to the February 8, 2021 meeting following the appointment of new Trustees to the Library Board.

**c) Appointment of health and safety representative and alternate**

This item will be brought to the February 8, 2021 meeting following the appointment of new Trustees to the Library Board.

**d) Appointment of alternate representative to the IslandLink Board**

This item will be brought to the February 8, 2021 meeting following the appointment of new Trustees to the Library Board.

**e) Circulation period during pandemic related gathering restrictions – R. Burbank**

The one-month loan period on all physical items borrowed from the Powell River Public Library is extended until March 31, 2021. This will enable patrons to use library materials without needing to visit the physical space frequently.

**f) Fine Free**

**Moved and seconded that all overdue fines on items owned by the Powell River Public Library be eliminated.**

**CARRIED**

Overdue fines provide revenue to the library but present a barrier to service which disproportionately impacts vulnerable populations including children and people experiencing homelessness. Eliminating the accrual of overdue fines during the pandemic has not increased the rate of long overdue materials. Fees will still be incurred by patrons for lost or damaged items and for InterLibrary loans.

**6. Old Business – NONE**

7. Motion to go in camera: Moved by Trustee Southcott, seconded by Trustee C. Smith that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**Meeting Adjourned**

**3:28 pm**

**Date of Next Regular Meeting: Monday, Feb. 8<sup>th</sup>, 2020 at 3:00 pm.**

**Prepared by: Rebecca Burbank, Chief Librarian**