

Minutes of the Powell River Public Library Board meeting held remotely via MS Teams at 3:03 pm.

Trustees Present:

C. Brander
A. Hunter
J. Jenkins
C. Smith
S. Smith
R. Southcott
R. Wiebe, Chair
A. Zaikow (by phone)

Trustees Absent:

P. Treavor

Also Present:

R. Burbank, Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the April 12th, 2021 meeting be adopted.

CARRIED

2. **Consent Agenda:** Moved and seconded that the Board adopt the consent agenda.

CARRIED

- a) **Board Meeting Minutes March 8th, 2021**

- b) **Financial Reports**

- c) **Performance Measures**

- d) **Events and Programs**

3. **Correspondence - NONE**

4. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

March is the first partial month where our measurements compare use during the pandemic.

This will be interesting to follow as trends within digital use will appear. In response to a need for more effective communication between staff, daily meetings have been launched. These meetings are focused on any operational or health and safety issues which have arisen and are paired with a shared document which all staff have access to. This is most helpful for staff who work evening and weekend hours who may not have as much overlap with management and other staff. Pages are involved in these via their supervisor.

- b) **Provincial Public Library Grant Report 2020 - R. Burbank**

Provincial grant report, reporting on activities as related to provincial programs and priorities. Included in this report is a description of activities and services funded by the Provincial Library Technology Grant. Gratitude was expressed for the additional funding which provided support for digital collections and access to eBook during the pandemic.

c) Restoration of library services – R. Burbank

Materials returned to the Library are no longer quarantined. BCCDC does not require or recommend that materials be quarantined to reduce the risk of COVID transmission. Bubble Storytime our only in-person program started in late March following consultation with Vancouver Coastal Health. The program is outdoors and has extra staff on site to ensure that the safety protocols are adhered to by participants. Newspapers are available for use in the library again.

5. New Business - NONE

6. Old Business - NONE

7. Questions from the Public - NONE

8. Motion to go in camera: Moved by Trustee J. Jenkins, seconded by Trustee R. Southcott that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under Section 90(1)(c) labour relations or other employee relations.

Meeting Adjourned

3:23 pm

Date of Next Regular Meeting: Monday, May 10th, 2021 at 3:00 pm.

Prepared by: Rebecca Burbank, Chief Librarian