

**Tasks and commitments arising from the Powell River Friends of the Library
board meeting of October 18, 2017**

Task/commitment	Who	When
Create planning document for 8 x 8 Anonymous Art Show	Ann	Deferred
Seek suitable booking space for the November book sale and confirm in consultation with Executive	Ann	Done. Scheduled in Library Community Room on November 25
Gary to produce a poster for the book sale and circulate to Board for comment	Gary	ASAP
Ask Michelle Nourry for list of PUTV donors who gave \$100/\$500 or more for possible recognition by plaque or scroll. Gary needs to update the "ask" for Pump Up the Volumes	Gary	Carried forward
Gary to produce requested blog entry for Michelle Zutz at Townsite, noting gratitude for Growler donation and sketching out how it may be used to benefit the Library	Gary	KC to send Gary Michelle's email request for action
Update Facebook pages and FotL websites, including changes to board membership	Gary	Carried forward
Meet twice-monthly with Patricia Wilkinson to reconcile cash donations, memberships and in-Library book sales	Sue	Ongoing
Sue will pass on information on new memberships to KC for action		

**Motions brought forward at the Powell River Friends of the Library
board meeting of October 18, 2017**

Motion	Proponent	Outcome
To approve the Consent Agenda	Gary	Approved
To forward \$20,000 to the Library from FotL funds for use in advancing the Library's purposes. Terry to identify suitable uses.	Sue	Approved
November book sale: to charge by the lb: \$2/lb for average books, \$4/lb for "premium" books (books of special merit and in better than average condition)	Gary	Approved

**Powell River Friends of the Library Executive Meeting
Minutes for October 18, 2017**

Present

- KC Bell
- Sue Cooper
- Megan Dulcie Dill
- Terry Noreault
- Jeff Pollitt
- Gary Shilling
- Ann Trousdell

Guest

- Patricia Wilkinson

1. Opening business

1.1. Welcome & introductions

1.2. Review agenda

The Agenda was approved as circulated.

1.3. Review tasks & commitments from previous board meeting(s)

The board reviewed the tasks & commitments from the board meeting of September 20, 2017. All tasks carried forward are in the list on the first page of these Minutes, as are new tasks agreed upon.

2. Correspondence

2.1. Mail

None noted.

3. Consent agenda

GARY moved that the board adopt the consent agenda (Minutes of the September 20th meeting, the September Treasurer's Report and the membership update as noted below. Passed.

Membership for September:

Annual members:	198
Annual members in good standing:	59
Annual members NOT in good standing:	139
Lifetime:	18

4. Recurring business

4.1. Library/Library Board of Trustees

Terry reported that Library use is up over 50% year-to-year since the new Library opened. Memberships are way up, and tables are often full. Of particular satisfaction is the growing use of the facility by young people. Meeting rooms are in frequent use and the coffee shop is already at the break-even point in its business.

Terry reported he will be retiring on January 19, 2018, and Rebecca has been recommended to succeed him as Chief Librarian. In passing, he also mentioned that a working 16mm projector has been donated and that replacement parts remain available, making it a useful donation.

Terry was advised that FotL now has some significant funding available to convey to the Library. Motion: To forward \$20,000 to the Library from FotL funds for Library use.

4.2. Book cart sales

Patricia noted that Sales are dropping after a brief rise when the new library opened, now approaching levels from the old library. Full roster of volunteers culling and doing maintenance of shelves.

5. Event planning

5.1. November 25 Book Sale

PATRICIA reports: Seeking guidance: pricing policy. Started sorting. GARY noted that Honest Ed's treated a mess as an enhancement to treasure hunting experience. Sorting so far is premium v not premium and fiction v non-fiction. Estimates usually net about \$4000 at a big sale, aiming for \$6000 as we have an unusually large inventory of books. Conflicting goals: get rid of books v raising money. Avg weight of books is 9oz to 2lbs.

Estimate 40lbs for a box of books. 127 boxes of books excluding books on shelves. 4000lbs to 5000lbs of books to sell. 80% are in avg condition, 20% of really good stuff. Calculations to determine best price per lb. Tag best books (easier). If we sell half of each, \$3000 at 1\$/lb for avg; \$2/lb for better. Recommend: \$2/lb and \$4/lb to raise \$6000. Motion: to adopt per lb pricing, \$2/lb for average books, \$4/lb for "premium" books. GARY will produce a poster for the event.

6. Business arising from previous minutes

6.1. Thank You Notes

GARY is working on a revised TY note.

6.2. Plaques

GARY is looking at a scroll for large donors. Not decided whether to include \$100 or only donors of \$500 or greater.

6.3. Doomed books

Deferred pending the upcoming book sale.

6.4. Townsite Growler donation blog

KC reported that Michelle Zutz has reminded us that we were to produce a blog for the Townsite Facebook page acknowledging the donation of Growler profits and suggesting how they will be used to advance the Library's objective. KC will forward Michelle's reminder to GARY for action.

6.5. 100+ Women

100+ Women: Ann and Rebecca presented on behalf of the FotL. In the end, the grant was awarded to the Hospice Society, but some individual donations came to FotL, and those heard but not awarded receive \$50/from each Board member. \$160 in total received.

7. New business

No new business was addressed.

8. Date/place of next meeting

The next meeting of the board is scheduled for **5:30pm on Wednesday, November 15, 2017**, in the Library.