

**Tasks and commitments arising from the Powell River Friends of the Library  
board meeting of August 21, 2017**

	<b>Task/commitment</b>	<b>Who</b>	<b>When</b>
*****	Create planning document for 8 x 8 Anonymous Art Show	Ann	deferred
*****	Research tote bags; talk to Becky Burbank to see if Society can partner with Library on this. Megan will sell if wanted	Gary	deferred
*	Ask Michelle Nourry for list of PUTV donors who gave \$100/\$500 or more for possible recognition by plaque or scroll. Gary needs to update the "ask" for Pump Up the Volumes	Gary	ASAP
	Deliver signed thank you cards to Tla'amin, Elsie Paul and Townsite Brewing	Gary	ASAP
	Book cart sales: unidentified deposit to account in August to be identified	Sue	ASAP
	Update Facebook pages and FotL websites, including changes to board membership	Gary	ASAP
	Advise Meet the Makers that FotL will support their fall event	Gary	ASAP
	Confirm with Terry that pending change in meeting day/time will work for him	Gary	ASAP
	Change meetings to third Wednesday of each month at 5:30pm	KC	September

**Motions brought forward at the Powell River Friends of the Library  
board meeting of August 21, 2017**

<b>Motion</b>	<b>Proponent</b>	<b>Outcome</b>
To approve the Consent Agenda	Gary	Approved
To Support the November Meet the Makers event; Gary to advise the sponsors of FotL support	Gary	Approved
Change meeting dates to third Wednesday of each month at 5:30pm	KC	Approved for September pending confirmation



**Powell River Friends of the Library Executive Meeting  
August 21, 2017**

**Present**

- KC Bell
- Sue Cooper
- Jeff Pollitt
- Gary Shilling
- Ann Trousdell

**Regrets**

- Megan Dulcie Dill

**Absent**

- Terry Noreault
- Rod Wiebe

**Guest**

- Maureen Tierney (Coordinator of chair auction)

**1. Opening business**

**1.1. Welcome & introductions**

**1.2. Review agenda**

The board reviewed and accepted the agenda as circulated, with the addition of item **Error! Reference source not found.** (Meet the Makers Cookbook).

**1.3. Review tasks & commitments from previous board meeting(s)**

The board reviewed the tasks & commitments from the board meeting of July 17, 2017. All tasks carried forward are in the list on the first page of these minutes, with asterisks denoting the number of board meetings at which they have been carried forward. It was suggested that the asterisk notations could be dropped, but no decision was taken.

**2. Correspondence**

**2.1. Mail**

KC noted he is still learning what correspondence by email requires action by forwarding or direct response. Physical mail comes to FotL through Michelle in the Library office.

**2.2. Facebook updates**

Gary took this opportunity to clarify update status for the FotL Facebook pages. Anyone can post to the public Facebook page; items posted to Facebook will not be circulated unless it is shared and others are encouraged to share, too. Otherwise, it goes nowhere. FotL also has a private Facebook page, but it is closed should not be used.

### 3. Consent agenda

Gary moved that the board adopt the consent agenda as circulated below. The motion passed.

#### 3.1. Minutes of the board meeting of July 17, 2017

#### 3.2. Treasurer's report (attached)

#### 3.3. Membership:

KC advised will provide an update on membership numbers for the September meeting.

### 4. Recurring business

#### 4.1. Library/Library Board of Trustees

#### 4.2. Book cart/sales

Sue reported there was an unidentified deposit made to the account, apparently by Patricia Wilkinson for Book Cart sales. Sue will track down and include in the August Treasurer's Report.

### 5. Event planning

#### 5.1. Chair auction

Maureen Tierney was present and gave an update on the status of the chair auction scheduled for Saturday August 26, 2016.

- Approval received to block the parking lot for seating
- Receiving sealed bids on some chairs, all looks good
- Being reported on local radio; Kim at radio is auctioneer CJMP 90.1FM

Artists will not be made members as with the 8x8 show as the proceeds are being split between the Friends of the Library and the Sunshine Gogos (who are leading this event supported by FotL).

Maureen will submit a summary report for the September meeting.

The board again thanked Maureen and Brownie for all their hard work on this event.

#### 5.2. Growler event(s)

No more Growler Events are planned at this time and this item will be dropped from the Agenda.

#### 5.3. Meet the Makers Cookbook

The board discussed a fundraiser to work toward capital fundraising for the Library. They (?) are producing a cookbook to be available by November for holiday sales. Gary will report that FotL will support the event and look forward to sorting out the details.

### 6. Business arising from previous minutes

#### 6.1. Townsite

Covered during Recurring Events.

**6.2. Plaques**

Gary reports this is moving along. He will contact Michelle and get a list of donors of \$500/\$100. TBD with Library whether plaques or scrolls are preferred.

**6.3. Doomed books**

Sue will follow up. Perhaps a real estate stager could use for staging.

**6.4. Change in directors**

KC completed.

**7. New business**

**7.1. Update website**

Gary noted that the FotL website needs significant updating and will do this.

**7.2. Change date/time of regular meetings**

Noted that the date/times of Board meetings had been set to accommodate David Parkinson's work schedule and, with his resignation, perhaps other days/times could be considered. It was agreed that, pending confirmation that Terry could attend on the new schedule, future Board meetings will be held on the third Wednesdays of each month beginning at 5:30pm. Gary will check with Terry.

Note, too, that the Secretary will bring copies of only the Agenda and Consent Agenda/Tasks/Motions to future meetings. Members are asked to bring other documents as needed (e.g., Treasurer's Report, Draft Minutes, etc.)

**8. Date/place of next meeting**

The next meeting of the board is tentatively scheduled for **5:30pm on Wednesday, September 20, 2017**, in the Library.

## Treasurer's Report for July 2017 (June 2017 transactions)

First Credit Union		CHEQUING #		
		231985		
May 31 2017			Start Balance:	\$6,229.85
		<u>PAID</u>		
		<u>OUT</u>		
<u>Recipient</u>	<u>details</u>	<u>fundraising</u>	<u>society</u>	<u>withdrawals</u>
Coast FM	advertising / painted chair	\$300.00		\$300.00
Maureen	AGM Food		\$32.03	\$32.03
Gary	AGM Glassware		\$13.45	\$13.45
Kevin	Web Hosting		\$30.00	\$30.00
Square Inc.	test / treasurer	\$0.01		\$0.01
Credit Union	bank service fee			\$3.50
<b><u>TOTAL PAID OUT:</u></b>				<b><u>\$378.99</u></b>
		<u>RECEIVED</u>		
<u>Source</u>		<u>membership</u>	<u>fundraising</u>	<u>deposits</u>
AGM	memberships	\$90.00		\$90.00
Rose-Marie				
Williams	donation		\$25.00	\$25.00
Square Inc.	test / treasurer		\$0.01	\$0.01
Square Inc.	test / treasurer		\$0.97	\$0.97
<b><u>TOTAL RECEIVED:</u></b>				<b><u>\$115.98</u></b>
<b>30-Jun-17</b>			<b>End Balance:</b>	<b>\$5,966.84</b>
<b>First Credit Union POWERSAVER account</b>				
May 31 2017			Start Balance:	\$14,492.81
Credit Union	interest			\$8.93
<b>30-Jun-17</b>			<b>End Balance:</b>	<b>\$14,501.74</b>
<b>Ownership Account - Patronage - Deposit Rebate</b>				
May 31 2017			Start Balance:	\$1.20
Credit Union - Patronage				\$6.39
<b>30-Jun-17</b>			<b>End Balance:</b>	<b>\$7.59</b>
First Savings				\$1.12
Equity Shares				\$47.00
<b>Total Deposits:</b>				<b>\$20,524.29</b>
Cash Float				\$200.00
<b>TOTAL ASSETS:</b>				<b>\$20,724.29</b>

submitted July 16/2017 - Susan Cooper, Treasurer, PR Friends of the Library