

**Tasks and commitments arising from the Powell River Friends of the Library  
board meeting of July 17, 2017**

	<b>Task/commitment</b>	<b>Who</b>	<b>When</b>
*****	Create planning document for 8 x 8 Anonymous Art Show	Ann	?
*****	Research tote bags; talk to Becky Burbank to see if Society can partner with Library on this	Gary	?
	Ask Michelle Hignell whether the Society can borrow the PRISMA display case in the Town Centre Mall for a chair display	Gary	ASAP
	Ask Michelle Hignell whether the Society can borrow one or more of PRISMA's tents for the chair auction	Gary	ASAP
	Deliver thank-you card to Townsite Brewing	Ann	ASAP
	Ask Michelle Nourry for list of PUTV donors who gave \$500 or more	Gary	ASAP
	File online Change in Directors form with BC government	KC	ASAP
	Deliver to Ann the last of the thank-you cards	David	ASAP
	Design new thank-you cards	Gary	ASAP

**Motions brought forward at the Powell River Friends of the Library  
board meeting of July 17, 2017**

<b>Motion</b>	<b>Proponent</b>	<b>Outcome</b>
That the board accept the consent agenda as circulated.	David	Passed.
That the board empower the Treasurer in perpetuity to transfer funds from the Society's First Credit Union ownership or savings account to its chequing account.	David	Passed.
That the board appoint KC Bell as a director & as the Secretary of the Society.	Gary	Passed.
That the board accept David Parkinson's resignation as director & as Secretary of the Society.	Gary	Passed.
That the Society pay \$6000 out of its funds to pay for the cost of Luke Ramsey's mural in the teen room of the new Library.	Sue	Passed.



# Powell River Friends of the Library Executive Meeting July 17, 2017

## Present

- KC Bell
- Sue Cooper
- Megan Dulcie Dill
- Terry Noreault
- David Parkinson
- Jeff Pollitt
- Gary Shilling
- Ann Trousdell

## Absent

- Rod Wiebe

## Guest

- Maureen Tierney (Coordinator of chair auction)

## 1. Opening business

### 1.1. Welcome & introductions

### 1.2. Review agenda

The board reviewed and accepted the agenda as circulated, with the addition of items 5.3 ("8 x 8 Anonymous Art Show"), 7.6 ("Person to assist with social media"), & 7.7 ("Motion to approve payment of invoice for mural in teen room of new Library") during the course of the meeting.

### 1.3. Review tasks & commitments from previous board meeting(s)

The board reviewed the tasks & commitments from the board meeting of June 19, 2017. All tasks carried forward are in the list on the first page of these minutes, with asterisks denoting the number of board meetings at which they have been carried forward.

## 2. Correspondence

There was no noteworthy correspondence.

## 3. Consent agenda

David moved that the board adopt the consent agenda as circulated below. The motion passed.

### 3.1. Minutes of the board meeting of June 19, 2017

### 3.2. Treasurer's report (attached)

### 3.3. Membership: 191 annual (no change); 52 in good standing (no change); 18 lifetime (no change)

N.B. that this number should have been 18 after the AGM

## 4. Recurring business

### 4.1. Library/Library Board of Trustees

Terry reported that the Grand Opening of the new Library will take place on Saturday July 22, 2017, with cake provided by Quality Foods, some dignitaries to speak (including Society President Gary Shilling), and possibly music by Scott Ritter & Geoff Allan.

### 4.2. Book cart/sales

No update from Book Sale Coordinator Patricia Wilkinson, although Ann noted that Patricia will soon be resigning from her position with the City of Powell River and anticipates having more time to devote to book sales.

## 5. Event planning

### 5.1. Chair auction

Maureen Tierney was present and gave an update on the status of the chair auction scheduled for Saturday August 26, 2016:

- Gary is working on a new poster, with more details about the event;
- There will be an ad & article in the August issue of Powell River Living;
- There are chairs on display in the Town Centre Mall & at Artique;
- Gary will ask Michelle Hignell about using the PRISMA display case in the Town Centre Mall;
- Gary will also ask Michelle Hignell about borrowing one or more of PRISMA's tents for the auction, in case of inclement weather;
- Chairs will be on display in the Library for the week leading up to the auction, with volunteers present to assist with registering bidders (to preserve their anonymity) and taking advance bids;
- All chairs will have a minimum bid of \$50;
- Maureen met recently with the organizers of the chair auction on Hornby Island and got some good advice about keeping the auction moving briskly, along with some useful forms;
- Payment will be by cash, cheque, or credit card (using the Society's Square device);
- Maureen will ask Mark Merlino or Becky Burbank at the Library to add a banner ad to the Library's website;
- Malerie Meeker has created a Facebook page for the auction.

The board thanked Maureen for all of her hard work on this event.

### 5.2. Growler event(s)

Ann will check in with Michelle and deliver a thank-you card on behalf of the board & Society once Michelle Zutz at Townsite Brewing discloses the total amount gathered via growler sales in June & July 2017.

### 5.3. 8 x 8 Anonymous Art Show

The board discussed the feasibility & wisdom of mounting another 8 x 8 Anonymous Art Show in the fall of 2017 and decided that it would be too burdensome on the board, the Society's volunteers, & artists in the community, many of whom have decorated chairs for the chair auction. Ann suggested holding this event in the late winter or early spring of 2018, during the time of year when there are fewer competing events.

## **6. Business arising from previous minutes**

### **6.1. Logger sports wrapup**

Ann reported that the event was worth being present at, if only to support the Library. Max Ferrier & Sharon Rauch helped out, and she raised awareness of the chair auction and sold three memberships.

## **7. New business**

### **7.1. Plaques for large donors**

The board discussed creating some kind of memorial in the new Library to recognize the larger donors to the Pump Up The Volumes! campaign, "larger donor" likely being something like those who donated \$500 or more. Gary will ask Michelle Nourry at the Library for the spreadsheet with a list of those donors and will bring this back to the board for further discussion.

### **7.2. Fundraiser in partnership with Nourish Studio**

This item was tabled.

### **7.3. Research project to make use of truckload of books doomed to recycling**

Ann suggested that the board consider some kind of activity for repurposing books which would otherwise be consigned to recycling, many of which end up the responsibility of the Society thanks to donations of books that are unsaleable. Terry pointed out that any activity resulting in the destruction of books might cause negative publicity.

### **7.4. Motion to move ownership & savings funds**

David moved that the board empower the Treasurer in perpetuity to transfer funds from the Society's First Credit Union ownership or savings account to its chequing account. The motion passed.

### **7.5. Motion to appoint KC Bell; motion to accept David Parkinson's resignation**

Gary moved that the board appoint KC Bell as a director & as the Secretary of the Society. The motion passed.

Gary moved that the board accept David Parkinson's resignation as director & as Secretary of the Society. The motion passed.

KC will file the online Change in Directors form with the BC government, with assistance from David as needed.

### **7.6. Person to assist with social media**

Ann had considered recruiting another volunteer to assist with the Society's website & Facebook presence. After some discussion, the board decided that there were currently enough people doing this work.

### **7.7. Motion to approve payment of invoice for mural in teen room of new Library**

In order to clear up any uncertainty about the cost of the mural designed by Luke Ramsey, Sue Cooper moved that the Society pay \$6000 out of its funds to pay for the cost of the mural. The motion passed.

## **8. Gratitude & acknowledgments**

### **8.1. Thank you to Michelle for Growler program**

(See item 5.2 above.) Once the board knows the amount raised via the growler program, Ann will send a thank-you card or find some appropriate way to thank Townsite Brewing for including the Society in the program for 2017.

### **8.2. Ann willing to take on these duties**

Ann indicated that she is willing to take over from David the task of sending thank-you cards out to volunteers or organizations who have contributed to the Society in some meaningful way. David will deliver to Ann the last of the thank-you cards designed by Gary. Gary will work on a suitable replacement.

## **9. Date/place of next meeting**

The next meeting of the board will take place at 6:00 PM on Monday August 21, 2017, in the Library.

**Treasurer's Report for July 2017 (June 2017 transactions)**

<b>First Credit Union</b>		<b>CHEQUING # 231985</b>			
<b>May 31 2017</b>			<b>Start Balance:</b>	<b>\$6,229.85</b>	
<b><u>PAID OUT</u></b>					
<u>Recipient</u>	<u>details</u>	<u>fundraising</u>	<u>society</u>	<u>withdrawals</u>	
Coast FM	advertising / painted chair	\$300.00		\$300.00	
Maureen	AGM Food		\$32.03	\$32.03	
Gary	AGM Glassware		\$13.45	\$13.45	
Kevin	Web Hosting		\$30.00	\$30.00	
Square Inc.	test / treasurer	\$0.01		\$0.01	
Credit Union	bank service fee			\$3.50	
<b><u>TOTAL PAID OUT:</u></b>				<b><u>\$378.99</u></b>	
<b><u>RECEIVED</u></b>					
<u>Source</u>		<u>membership</u>	<u>fundraising</u>	<u>deposits</u>	
AGM	memberships	\$90.00		\$90.00	
Rose-Marie Williams	donation		\$25.00	\$25.00	
Square Inc.	test / treasurer		\$0.01	\$0.01	
Square Inc.	test / treasurer		\$0.97	\$0.97	
<b><u>TOTAL RECEIVED:</u></b>				<b><u>\$115.98</u></b>	
<b>30-Jun-17</b>			<b>End Balance:</b>	<b>\$5,966.84</b>	
<b>First Credit Union POWERSAVER account</b>					
<b>May 31 2017</b>			<b>Start Balance:</b>	<b>\$14,492.81</b>	
Credit Union	interest			\$8.93	
<b>30-Jun-17</b>			<b>End Balance:</b>	<b>\$14,501.74</b>	
<b>Ownership Account - Patronage - Deposit Rebate</b>					
<b>May 31 2017</b>			<b>Start Balance:</b>	<b>\$1.20</b>	
Credit Union - Patronage				\$6.39	
<b>30-Jun-17</b>			<b>End Balance:</b>	<b>\$7.59</b>	
First Savings				\$1.12	
Equity Shares				\$47.00	
<b>Total Deposits:</b>				<b>\$20,524.29</b>	
Cash Float				\$200.00	
<b>TOTAL ASSETS:</b>				<b>\$20,724.29</b>	

submitted July 16/2017 - Susan Cooper, Treasurer, PR Friends of the Library