

**Powell River Friends of the Library Board
Minutes – September 5, 2018**

1. Opening business

1. Review and approve agenda and draft minutes of June 13, 2018
 - 1.3: Noted that a correction is needed: Megan Dulcie-Dill will be taking over FotL's Facebook page; Board needs to provide them with content.
Moved: KCB/Vanessa PASSED

2. Recurring business

2.1 Library/Library Board of Trustees Report

Rebecca noted that, as of July 2018, statistical comparisons of Library use shifted from Old versus New Library to July/July in New Library. Still very active, up 48% over July 2017, the first month in our new library. August use was down 5.5% from 2017. Wrapped up summer reading club, 549 individual visits/participations. A new summer reading club began. Now conducting a survey/analysis on how space is really being used on a day-to-day basis. Doing an exit survey seeking 200 responses. In person visits average about 400, up from around 260 in old library.

2.2 Book cart/sales

\$313.25 for August.

3. Events and event planning

3.1 Art Chair Auction results

No final number yet pending payments and expenses to account for. Artists who didn't take a share received \$10 gift certificates from the Nook. Roughly \$2000 each to FotL and GoGos. Maureen/Brownie can provide member details for 30 artists.

MOVED: to give one year membership in FotL to artists: Jacquie/Vanessa. PASSED.

3.2 Future fundraising activities (e.g., 8x8; tote bag)

Received proposal to purchase canvas totes from CDN company with black/white printing: minimum order of 100, cost \$9+ shipping/tax. Sell for \$20. To be considered.

If to do 8x8 again, when: Fall 2019. Ann, Brownie and Maureen can consult. Vanessa interested in possibly being the Board's lead-hand for this, but would like to defer decision until later. Raise again in **October**.

First proposal was gift cards: if someone wants to make a donation to the FotL, preprinted card to send re donation given. Cards printed with note that includes info that donation has been given to library. Another to support library is to join FotL . . .

3.3 Allocating funds (new canvas gazebo and table)

Funding requested to provide Library with new gazebo and table for use at outdoor events as the ones now in use are worn and heavy to move around. Stales has one that weighs half that of the one now used and with a handle. (Approx. \$60) Also 8x8' tent estimated at \$200/\$300 approximately.

MOVED: Vanessa/Jacque: up to \$300 + \$60 for table. Purchase to be made through Library from info supplied by Maureen, with FotL to reimburse. PASSED.

4. Business arising from the previous minutes

4.1 Membership issues

Of about 400 "registered" members, fewer than 20 are active annual, with an additional 18 lifetime. Decided to send update to members' list updating on Chair Auction and other fundraising results, plus how funds are used by Library. Jacquie to craft msg to take advantage of recent auction: "Here's what your money has purchased" RB, Sue and Jacquie to work on details to Jacquie to draft copy.

4.2 FotL Website/Facebook page

Discussion whether FotL needs both Facebook and website. Generally agreed that needs web manager. Deferred to next meeting to allow time to confirm whether Megan is willing to add content to Facebook page. Jeff will check in with Monique to see if she's interested in managing Facebook/web presence. If not, to be discussed further.

5. New business

5.1 Appointment of Vice President

MOVED: Jacquie to assume: Vanessa/Sue PASSED.

5.2 Regular meetings for next year set to Wednesdays at 5:30pm. 3rd Wednesday of month, with the exception of October's, which is set for October 24th.

5.3 Jeff; Sue; Jacquie appointed as signing officers.

6. Date and place of next meeting: Weds, Oct 24, 5:30pm