

Minutes of the Powell River Public Library Board meeting held in the Meeting Room A in the Library at 3:43 pm.

Trustees Present: R. Wiebe, Chair
P. Brabazon
W. Cocksedge
K. Greenwell
A. Hunter
S. Smith
R. Southcott
L. P. Treavor
Rosen

Trustees Absent:
C. Smith, Vice Chair

Also Present: R. Burbank, Chief Librarian
N. Porter, Assistant Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the September 17th, 2018 meeting be adopted with one addition. Trustee R. Southcott will provide a report on the library related updates from the Union of BC Municipalities Convention. **CARRIED**

2. **Consent Agenda** Moved and seconded that the Board adopt the consent agenda **CARRIED**

a) **Board Meeting Minutes August 13th, 2018**

b) **Performance Measures**

c) **Events and Programs**

d) **Correspondence**

3. **Reports**

a) **Chief Librarian's Report – R. Burbank**

Planning for 2019 budget is underway. Bargaining the collective agreement has continued but is not yet complete. The Assistant Chief Librarian will be conducting a space use survey to better understand how the new library is being used.

b) **Financial Reports– R. Burbank**

Wages budget for the year is currently forecasted to be very close to the

actuals. Two unbudgeted facilities expenses will be visible in next month's financials; property insurance and Bibliotheca maintenance. The Bibliotheca contract has just been finalized.

c) Fundraising Status – R. Burbank

Several Trustees volunteered to explore selling Water & Wood at fairs this fall and winter. L. Rosen to look into the Lund Fair, S. Smith will look into the Timberlane fine arts fair, P. Treavor to speak with the Campaign for Real Ale.

d) Union of BC Municipalities Convention – R. Southcott

Trustee Southcott commented on the value of meeting with members of other councils and boards from across the province.

4. New Business

a) Motion to approve the letter to the qathet Regional District expressing interest in renewing of Library Service Agreement for another five (5) year term. CARRIED

R. Burbank to deliver this letter and present to the Board of Directors on September 20 regarding library services to the qathet Regional District.

b) Motion to accept the following revisions to Statement of Policies:

- **Library Etiquette and Decorum**

You are reminded to ~~use~~ **talk on** your cell phone outside Library premises and to **set the ringer to silent or vibrate** ~~keep it switched off~~ when in the Library.

Your basic hygiene **and attire** needs to be generally acceptable to others using the Library. **For example**, you need to wear a shirt and footwear when visiting the Library.

If you are ~~obviously~~ under the influence of alcohol or drugs you need to stay away from the Library until you are sober.

CARRIED

5. Old Business - NONE

6. Motion to go In Camera: Moved by Trustee Rosen, seconded by Trustee Brabazon that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under Section 90(1)(c) Labour Relations

7. Meeting Adjourned 4:07 pm

8. Date of Next Regular Meeting: Monday, November 19th 2018 at 3:45

Prepared by: R. Burbank