

Minutes of the Powell River Public Library Board meeting held in the Meeting Room A in the Library at 3:48 pm.

Trustees Present: R. Wiebe, Chair
C. Brander
W. Cocksedge
A. Hunter
L. Rosen
C. Smith, Vice Chair
R. Southcott
P. Treavor

Trustees Absent:
S. Smith

Also Present: R. Burbank, Chief Librarian
Member of the public

1. **Adoption of Agenda:** Moved and seconded that the agenda for the May 13th, 2019 meeting be adopted.

CARRIED

2. **Consent Agenda** Moved and seconded that the Board adopt the consent agenda
CARRIED

- a) **Board Meeting Minutes April 8th, 2019**

- b) **Events and Programs**

- c) **Correspondence**

- Letter from Adam Langenmaier, Chief Financial Officer, City of Powell River, dated April 25, 2019, re: 2019 Annual Budget Funding – Powell River Public Library

3. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

April's performance measures were up, most notably in programming. Staff have filed the application for the GST voluntary disclosure program that was discussed at the April meeting. The cost was as expected at \$2,737. The 2018 financial audit was supported by staff and management and completed in the first two weeks of May.

- a) **Fundraising Status – C. Smith**

The Board held a fundraising meeting at the Library on April 15, 2019 to generate

fundraising ideas. Some of the ideas that came from that meeting include selling the cookbook *Water & Wood* at the PRISMA on the Beach event in June, presenting the remaining naming opportunities to local businesses, events in the Library this coming winter and an anniversary event to be held July 2019. The need for volunteers from the Board was raised in regards to the upcoming PRISMA event.

4. New Business

a) Draft 2018 Financial Statement prepared by BDO Canada LLP

Moved and seconded that the Draft 2018 Financial Statement as prepared by BDO Canada LLP be approved, with one edit:

- Page 11, note (1) The Library's cash is held at the First Credit Union not 'one credit union' as stated in the draft.

CARRIED

The Board discussed note 5 (b) Contractual Obligations, Capital loan from the City of Powell River. The Board expressed gratitude to the City for the forgiveness of the remaining loan at the end of 2018. This was paired with conversation around the Library Board's capacity to raise the funds that had been previously required by the City.

5. Old Business – NONE

6. Questions from the Public

Where did the City borrow from for the new library construction?

The City of Powell River borrowed from the Municipal Finance Authority of BC.

7. Motion to go In Camera: Moved by Trustee _____, seconded by Trustee _____ that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under Section 90(1)(c) labour relations or other employee relations; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

Meeting Adjourned

4:22 pm

Date of Next Regular Meeting: Monday, June 10th 2019 at 3:45

Prepared by: Rebecca Burbank, Chief Librarian