

Minutes of the Powell River Public Library Board meeting held in the Meeting Room A in the Library at 3:45 pm.

**Trustees Present:** R. Wiebe, Chair  
C. Brander  
W. Cocksedge  
C. Smith, Vice Chair  
L. Rosen  
S. Smith  
R. Southcott  
P. Treavor (by phone)

**Trustees Absent:**  
A. Hunter

**Also Present:** R. Burbank, Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the March 11<sup>th</sup>, 2019 meeting be adopted with one addition: New Business - Committee Selection.

**CARRIED**

2. **Consent Agenda** Moved and seconded that the Board adopt the consent agenda  
**CARRIED**

- a) **Board Meeting Minutes February 20<sup>th</sup>, 2019**

- b) **Events and Programs**

- c) **Correspondence**

- Letter from Rotary Club of Powell River dated March 7, 2019, re: Leaping Pacific Tree Frog Installation

3. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

The library delivered successful programs that included screenings of Canadian Oscar winning shorts. The circulation and visit statistics for February were slightly stronger than 2018. Regarding facilities, the library is in the process of installing security cameras in the space.

- a) **Fundraising Status – C. Smith**

A fundraising meeting is planned for Monday, April 15. This meeting is for planning future fundraising activities.

**4. New Business**

- a) Privacy Policy - Motion to adopt the new Privacy Policy and amend the Confidentiality of Patron information Policy as presented at the March 11, 2019 meeting. **CARRIED**

The Chief Librarian recommended that the Board adopt a privacy policy that speaks to the obligation to protect the personal information, including video recordings, of staff and the public.

- b) Committee Selection

Committees were appointed by the Chair with the recommendations of the Trustees.

Human Resources: L. Rosen, R. Southcott, R. Wiebe

Finance: L. Rosen, R. Wiebe, A. Hunter, R. Southcott

Policy: R. Wiebe, W. Cocksedge, S. Smith

Fundraising: C. Brander, C. Smith, A. Hunter, R. Wiebe

**5. Old Business - NONE**

- 6. Motion to go In Camera:** Moved by Trustee R. Southcott, seconded by Trustee C. Smith that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under Section 90(1)(c) labour relations or other employee relations; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

**Meeting Adjourned**

**4:08 pm**

**Date of Next Regular Meeting: Monday, April 8th 2019 at 3:45**

**Prepared by: Rebecca Burbank, Chief Librarian**