

Minutes of the Powell River Public Library Board meeting held in the Meeting Room A in the Library at 3:48 pm.

**Trustees Present:** R. Wiebe, Chair  
C. Brander  
W. Cocksedge  
A. Hunter  
L. Rosen  
C. Smith, Vice Chair  
S. Smith  
R. Southcott  
P. Treavor

**Trustees Absent:** NONE

**Also Present:** R. Burbank, Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the January 7<sup>th</sup>, 2019 meeting be adopted with two additions:
  - a) Reports – December 2018 Performance Measures
  - b) Library Board Committee selection

**CARRIED**

2. **Consent Agenda** Moved and seconded that the Board adopt the consent agenda  
**CARRIED**

- a) **Board Meeting Minutes December 10<sup>th</sup>, 2018**
- b) **Events and Programs**
- c) **Correspondence - NONE**

### 3. Reports

- a) **Chief Librarian's Report – R. Burbank**

Budget preparations and presentations have been the focus in December. Presentations for the Regional District and the City of Powell River will be separate in 2019. Due to theft in the Library, library staff are exploring the cost of security cameras.

- a) **December 2018 Performance Measures – R. Burbank**

Circulation in December was flat, yearend showed an increase of nearly 12%. Visits to the Library were up 15.5% over 2017. Most metrics showed an increase by year end, new registrations was

**b) Fundraising Status – C. Smith**

In order to brainstorm new fundraising plans a meeting should be called that includes the entire Board.

**4. New Business**

**a) Elections for the positions of Chair and Vice Chair**

Rod Wiebe was elected to the position of Chair of the Powell River Public Library Board. Chloe Smith was elected to the role of Vice Chair.

**b) Library Board committee selection**

The Chair will select committee members via email following the meeting.

**5. Old Business - NONE**

- 6. Motion to go In Camera:** Moved by Trustee R. Southcott, seconded by Trustee C. Smith that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the Community Charter under Section 90(1)(c) labour relations or other employee relations; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

**Meeting Adjourned**

**4:05 pm**

**Date of Next Regular Meeting: Monday, February 11th 2019 at 3:45**

**Prepared by: Rebecca Burbank, Chief Librarian**