

Minutes of the Powell River Public Library Board meeting held in Meeting Room A in the Library at 3:03 pm.

Trustees Present: **R. Wiebe, Chair**
 C. Smith, Vice Chair
 C. Brander
 W. Cocksedge
 L. Rosen
 S. Smith
 R. Southcott
 P. Treavor

Trustees Absent:
 A. Hunter

Also Present: **R. Burbank, Chief Librarian**

1. **Adoption of Agenda:** Moved and seconded that the agenda for the January 13th, 2020 meeting be adopted with one addition: New Business, Correspondence.

CARRIED

2. **Consent Agenda** Moved and seconded that the Board adopt the consent agenda.
CARRIED

 a) **Amended Board Meeting Minutes November 4th, 2019**

List of attendees amended.

 b) **Board Meeting Minutes December 9th, 2019**

 c) **Financial Reports**

 d) **Performance Measures**

 e) **Events and Programs**

 f) **Correspondence – NONE**

3. **Reports**

 a) **Chief Librarian's Report – R. Burbank**

Strategic planning session in December was well attended by staff trustees, should result in a draft plan for the February meeting.

4. New Business

- a) Mural Agreement with First Credit Union

Moved and seconded that the contract be approved with one amendment, that the title of the work, Bear Island, be inserted into the contract where the current language states 'insert title'.

CARRIED

- b) Elections for Chair and Vice Chair

R. Wiebe reelected as Chair by unanimous consent.

C. Smith reelected as Vice Chair by unanimous consent.

- c) Committee Appointment

Committees appointed by the Chair, no change from 2019.

Human Resources: L. Rosen, R. Southcott and R. Wiebe

Finance: A. Hunter, L. Rosen, R. Southcott and R. Wiebe

Policy: W. Cocksedge, S. Smith, R. Wiebe

Fundraising: C. Brander, A. Hunter, C. Smith, R. Wiebe

Health and Safety: P. Treavor and R. Southcott, alternate

- d) City of Powell River Capital Loan

Board discussion of the short term loan taken by the City of Powell River for the new library construction debt. This debt was formally removed from Library accounts during the audit of 2018 finances. There is no current interest in pursuing an agreement to accept the debt for the capital project.

- e) Correspondence, re: Appointment to the Powell River Library Board dated December 19, 2019 from Manager of Administrative Services, qathet Regional District.

Director Clay Brander has been reappointed to a one-year term by the Regional Board of Directors as its representative to the Library Board.

5. Old Business

- a) Strategic Planning

Values statements will be drafted by staff group for inclusion in the plan.

- b) Policy revision – Reserve Funds

Staff compiling models for comparison in order to make a recommendation to the Board.

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6. Questions from the Public - NONE

Meeting Adjourned 3:46 pm

Date of Next Regular Meeting: Monday, February 10th 2020 at 3:00

Prepared by: Rebecca Burbank, Chief Librarian