

Minutes of the Powell River Public Library Board meeting held in Library Meeting Room A at 100-6975 Alberni at 3:50 pm.

**Trustees Present:**     **R. Wiebe, chair**  
                              **P. Brabazon**  
                              **K. Greenwell**  
                              **W. Cocksedge**  
                              **C. Smith**  
                              **L. Rosen**

**Trustees Absent:**     **R. Southcott**  
                              **S. Smith**  
                              **M. Hodgkinson-Kristof**

**Also Present:**         **R. Burbank, Assistant Chief Librarian**

1. **Adoption of Agenda:** Moved that the agenda for the February 19<sup>th</sup>, 2018 meeting be adopted.     **CARRIED**
2. **Consent Agenda**     Moved that the board adopt the consent agenda be approved  
**CARRIED**
  - a) **Board Meeting Minutes Jan 8<sup>th</sup>, 2018**
  - b) **Performance Measures**
  - c) **Events and Programs**
  - d) **Financial Reports**
  - e) **Correspondence**
3. **Old Business**
4. **New Business**
  - a) **Revised Harassment and Bullying Policy** – L. Rosen moved to approve the revised Bullying and Harassment policy.     **CARRIED**
  - b) **Summary of revised budget** – The 2018 budget has been revised to include projections based on actual cost of janitorial and maintenance. New recommendation to be presented to City Finance Committee by R. Burbank on February 22<sup>nd</sup>.
  - c) **Staffing, new assistant chief librarian** – Natalie Porter to start March 19<sup>th</sup>.
  - d) **City CFO request: Community Forest 2018 application** – C. Smith will arrange a meeting with Community Forest.
  - e) **Motion to recommend that Paddy Treavor be recommended to Council to fill one of the vacant seats on the Library Board.** – P. Treavor applied for one of the open seats on the Library Board. C. Smith moved that the Library Board recommend City Council to appoint P. Treavor to the Library Board - **CARRIED**

5. Reports
  - a) **Chief Librarian's Report – R. Burbank** – Use of the library continues to be higher than anticipated.
  - b) **Fundraising Status – C. Smith** – C. Smith has contact with an interested party in regards to a naming opportunity.
6. Motion to go In Camera: Moved by Trustee K. Greenwell, seconded by Trustee L. Rosen that following adjournment of this regular meeting, the Board move in camera and that the meeting is closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under Section 90(1)(c) Labour Relations
7. **Meeting Adjourned** **4:25 pm**
8. **Date of Next Regular Meeting: Monday, Mar. 12th 2018 at 3:45**

**Prepared by: R. Burbank**