

Minutes of the Powell River Public Library Board meeting held in Meeting Room A in the Library at 3:03 pm.

**Trustees Present:**     **R. Wiebe, Chair**  
                                  **C. Smith, Vice Chair**  
                                  **C. Brander**  
                                  **L. Rosen**  
                                  **S. Smith**  
                                  **R. Southcott**

**Trustees Absent:**  
  
                                  **W. Cocksedge**  
                                  **A. Hunter**  
                                  **P. Treavor**

**Also Present:**         **R. Burbank, Chief Librarian**

1. **Adoption of Agenda:** Moved and seconded that the agenda for the December 9<sup>th</sup>, 2019 meeting be adopted.

**CARRIED**

2. **Consent Agenda**     Moved and seconded that the Board adopt the consent agenda.  
**CARRIED**

- a) **Board Meeting Minutes November 4<sup>th</sup>, 2019**
- b) **Financial Reports**
- c) **Performance Measures**
- d) **Events and Programs**
- e) **Correspondence – NONE**

3. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

November programs were great, two highlights were the Mycological Festival and the Art of Storytime. Both were partnerships that improved the turnout at the library. The Mycological Festival is new for Powell River but filled the First Credit Community Room—104 attendees. The Art of Storytime is in its third year, this was the first opportunity to work with the Early Childhood Educator course at Vancouver Island University.

**a) Fundraising Status – C. Smith**

Nothing to report.

**4. New Business**

- a) Budget 2020, from Finance Committee meeting November 6<sup>th</sup>, 2019

**Moved and seconded that the 2020 budget be approved as presented.**

**CARRIED**

- b) Policy revision – Library Legacy Fund and Life Insurance

**Moved and seconded that the Library Legacy Fund Policy be changed to align with the Insurance Act of BC.**

**CARRIED**

Life insurance may not be accepted as a donation to a BC charity, proposed policy brings library policy in line.

- c) Policy revision– Reserve Funds**

**Request for more information from staff.**

Draft policy presented restructures the reserve fund policy to allow for the creation of funds for specific purposes that may be utilized by staff without Board approval.

- d) Strategic Planning Session**

Pre-planning survey on values is an important part of the day, Board participation is appreciated.

- e) Elections at next regular meeting, scheduled January 13<sup>th</sup>, 2020.**

Announcement of elections for the positions of Chair and Vice Chair.

- f) BCLTA Training Session discussion**

Brief discussion around intellectual freedom and meeting rooms.

**5. Old Business**

- a) Canadian Urban Libraries Council and the Urban Libraries Council initiative to protect equitable access to eContent.**

City Council approved a motion to support the statement at the December 3, 2019 Committee of the Whole.

- b) Board reappointments**

Both Trustee C. Smith and P. Trevor have been reappointed to the Board for two year terms.

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**6. Questions from the Public - NONE**

**Meeting Adjourned 4:02 pm**

**Date of Next Regular Meeting: Monday, January 13th 2019 at 3:00**

**Prepared by: Rebecca Burbank, Chief Librarian**