

Minutes of the Powell River Public Library Board meeting held in the Meeting Room A in the Library at 3:48 pm.

Trustees Present: R. Wiebe, Chair
C. Brander
L. Rosen
S. Smith
R. Southcott
P. Treavor

Trustees Absent:
W. Cocksedge
A. Hunter
C. Smith, Vice Chair

Also Present: R. Burbank, Chief Librarian

1. **Adoption of Agenda:** Moved and seconded that the agenda for the April 8th, 2019 meeting be adopted with one addition: New Business – WSBC Report.

CARRIED

2. **Consent Agenda** Moved and seconded that the Board adopt the consent agenda
CARRIED

- a) **Board Meeting Minutes February 20th, 2019**

- b) **Events and Programs**

- c) **Correspondence**

- Letter from Mari Martin, Libraries Branch, Ministry of Education dated April 1, 2019, re: Grant Award Letter—March 2019

3. **Reports**

- a) **Chief Librarian's Report – R. Burbank**

March was a busy month for programming and library patronage. Circulation was up slightly overall, but up nearly 10% when looking at DVDs alone. The Library is facing a challenge with its discarded materials. Books are no longer being accepted by recyclers and Discovery Books, an American company that had previously accepted large amounts of our discards, no longer serves Canada.

- a) **Fundraising Status – R. Burbank**

The Library's cookbook will be sold at the PRISMA on the Beach event in June 2019.

4. New Business

a) GST –

During the 2018 audit it became clear that the Library should be collecting GST on the Cookbook and all photocopies sold. An application for the Voluntary Disclosure Program will be made and any payments required will be sent to the Canada Revenue Agency. The estimated total GST owing is \$2,737.

b) WSBC Report –

The Compliance Report was submitted to WorkSafe BC, a follow up Inspection Report compiled by WSBC indicated zero outstanding orders.

5. Old Business - NONE

Meeting Adjourned

4:08 pm

Date of Next Regular Meeting: Monday, May 13th 2019 at 3:45

Prepared by: Rebecca Burbank, Chief Librarian