

Minutes of the Powell River Public Library Board meeting held in the Committee Room, City Hall on at 3:45 pm.

Trustees Present: **J. van Oosteen, chair**
 R. Arnstein
 P. Brabazon
 W. Cocksedge
 C. Gill
 K. Greenwell
 M. Hodgkinson-Kristof
 L. Rosen

R. Southcott
R. Wiebe

Trustees Absent: **C. Smith**

Also Present: **T. Noreault, Chief Librarian**
 R. Burbank, Assistant Chief Librarian

Absent:

1. **Adoption of the Agenda:** Moved that the agenda for the January 9th 2017 be adopted with the following additions. **CARRIED**
 - a. **4 C – Committee Assignments**
 - b. **4 D – Strategic Plan Review**

2. **Consent Agenda** Moved that the board adopt the consent agenda be approved **CARRIED**
 - a. **January 9th 2017 Minutes**
 - b. **Perfomance Measures**
 - c. **Events and Programs**
 - d. **Chief Librarian’s Report**
 - e. **Financial Report**
 - f. **Correspondence**

3. **Old Business**

4. **New Business**
 - a. Motion to require the announcement and to have a discussion of the election of chair and vice-chair in the December meeting. **CARRIED**
 - b. Review of the prep contract to operate the coffee shop.

- i. Revisions to the contract
 - 1. Assure library approval key access to library for PREP Staff.
 - 2. Add staffing to 3.3.3
 - 3. Assure that PREP responsible for damages.
 - 4. Assure health and licensing a PREP responsibility
 - ii. With revisions R. Wiebe may sign contract
 - c. Assignment of Committee – R. Wiebe will send email to board
 - d. Strategic Plan – was discussed and approved as presented.

- 5. Reports**
 - a. Progress Report on the new library – T. Noreault**
 - i. Rough in electric and plumbing finished.
 - ii. Most of drywall hung and sanded.
 - b. Fundraising Report – C. Smith**
 - i. Rotary Clubs have agreed to sponsor the makerspace.
 - ii. Cookbook is progressing with good uptake from the restaurants.

- 6. Meeting Adjourned 4:45**
- 7. Date of the Next Regular Meeting - March 13th, 2017**

Prepared by: T. Noreault